

**Minutes of the pre-bid meeting of assaying tender-2016 held on 16.11.2016 at 3.00 p.m. in the office of Rashtriya e Market Services Private Limited, Bengaluru**

**Members present:**

ReMSL

(Sriyuths)

- 1) V. Krishnamurthy,  
Senior Consultant (F&A) ReMS &  
Chairman
- 2) V.K. Srinivasan,  
Consultant (IA) & Member
- 3) Siddagangaiah,  
DGM, KSAMB & Member

Companies Representatives

(Sriyuths)

- 1) G. Phani Babu,  
Bhagavathi Ana Labs Pvt. Ltd.
- 2) Chetan V Kulkarni,  
National Collateral Management  
Services Ltd., Hyderabad
- 3) Shaik Janee Basha,  
Star Agriwarehousing and Collateral  
Management Ltd., Secunderabad.

The Chairman welcomed the Company's representatives and commenced the meeting.

During the meeting, the representatives of the Companies raised several points on various aspects of the tender document. The Chairman and other Committee members clarified these points one by one. Various queries (Q) raised by the representatives and the responses (R) provided by the Committee members are documented as under:

Q-1: Clause No.6: Minimum assaying percentage is prescribed at 20 whereas penalty for shortfall in the minimum lots is shown as 18%. Why the difference?

R: 2% leverage is allowed to take care of any unforeseen problems that may arise in conducting assaying.

Q-2: Clause No.40: Billing procedure: What are the documents required to be provided along with the bill for claiming assaying charges?

R: The billing format and documents required to be produced along with the bill and the person authorized to certify, etc. will be intimated to the successful tenderer on entering the agreement.

Q-3: As per tender document, bills for assaying are to be preferred once in a month. However, it is not clear when payment will be released.

R: Bills received fully complying to all the formalities duly certified by the Secretary of APMCs concerned along with other documents required; will be settled in 10 days from the date of receipt of the bill.

Q-4: On account of current banking problems being faced, providing EMD through online may get delayed. Further, after notifying the pre-bid minutes, little time will be left for the bidders to upload the tender before 23<sup>rd</sup> November 2016. In these circumstances, the Company may consider extension of last date for uploading the technical bids.

R: EMD is required to be furnished to e-procurement portal online through NEFT. The current banking problem does not affect this aspect. The minutes of the pre-bid meeting will be notified on 18.11.2016 and thereafter, there will be 5 days time available for uploading the tender. In view of the above, no extension of time for uploading tender document is agreed to.

Q-5: Clause No.6.5: The Company should not levy penalty for non-achievement of assaying of the minimum percentage of lots in the following and other unforeseen circumstances.

- (i) Unwillingness on the part of the farmers to provide samples or for other reasons,
- (ii) If uploading of results could not be done due to internet problems.
- (iii) Lots received late in the evening not to be considered as lots received for the day.

If the lots arrived are subsequently cancelled after conducting the assaying, payment should not be limited to the net number of lots arrived (after cancellation).

R: Clause 6.6 makes it clear that how the problem cited at (i) above would be handled. Similarly, other problems will also be resolved.

Q-6: Arecanut is not included in Annexure-9.

R: Arecanut is now included in the Annexure-9 and Annexure-5. Revised annexures are attached.

Q-7: Maximum of 25% restriction may be relaxed. In some markets, the lot arrivals may be few say, less than 50 or 100. Assaying of 25% of these lots will be very few. Deploying staff for assaying such a small number of lots will be

expensive. Therefore, in such cases the cap of 25% of the lots received may be relaxed. Therefore, it is suggested that the Company may consider the maximum number of lots to be assayed at 25% on the total lots received in aggregation in all markets, in a month, rather than 25% in a particular market, in a month.

R: Clause No.6.1 is modified as follows:

Existing clause: Assaying services shall be provided for a minimum 20% and a maximum of 25% of the number of lots of the selected commodities arriving in a market in a month.

Modified as "Assaying services shall be provided for a minimum 20% and a maximum of 25% of the number of lots of the selected commodities arriving in a market in a month. However, if the number of lots of the selected commodities arrived in a market on any **day** is 50 or less, the ceiling on the maximum number of lots to be assayed at 25% is not applicable."

Q-8: What is the value of stamp paper required for furnishing the Power of Attorney?

R: The stamp value is governed by the Stamp Act of the respective States where the authority signing the power of attorney is situated. The Power of Attorney may be furnished in a stamp value of Rs.100.

Q-9: The representative M/s.Star Agriwarehousing and Collateral Management Ltd., Secunderabad stated that the certified accounts of their Company do not exclusively exhibit assaying turnover separately and is included in the overall turnover. Whether overall turnover of the Company could fulfil the specifications in the tender document under Annexure-5(d) and Annexure-6(5).

R: The Company may enclose a certificate (along with the certified copies of the audited accounts) from the chartered accountant who have certified their accounts earlier, for respective years duly giving breakup for the total turnover, which should clearly mention the turnover on account of assaying services.

Q-10: What are the chemical tests that are to be conducted in respect of spices viz. turmeric & chilli?

R: Curcumin content test should be conducted for turmeric assaying and no chemical test are prescribed for dry chilli assaying.

The Chairman informed to the representatives of the Companies that the clarifications given in the meeting would be confirmed by hosting them in ReMS website as well as in e-procurement portal.

The Chairman thanked all the persons present and the meeting was concluded.

Sd/-  
(V. Krishnamurthy)  
Chairman

**Qualification criteria for Tenderers**

- (a) The Tenderer shall be a company registered under the Companies Act, 1956.
- (b) The Tenderer shall be carrying on the business of exclusively providing Assaying Services or in case providing Assaying Services is one of the businesses of the Tenderer, then the department or division providing such services shall be reporting directly to the Chief Executive of the company.
- (c) The Tenderer shall have at least three years' experience in providing Assaying Services for 20,000 samples in each year and shall have provided such services in respect of at least any two of the commodity groups listed below:

Commodity Groups:

<b>Cereals</b>	<b>Pulses</b>	<b>Oil seeds</b>	<b>Spices</b>	<b>Others</b>
Paddy	Green Gram	Copra/ Ball copra	Dry Chillies	Arecanut
Jowar	Black Gram	Groundnut	Turmeric	
Maize	Bengal Gram	Sunflower		
Ragi	Tur	Soyabean		
Bajra	Channa			

- (d) The average turnover of the Tenderer in the last three financial years namely 2013-14, 2014-15 and 2015-16 shall be:-
- a) Rs. 1 crore in case the Tenderer exclusively carrying on the business of providing Assaying Services of agricultural commodities.
- Or
- b) In case providing Assaying Services is one of the businesses of the Tenderer, at least Rs.1 crore of the turnover shall be due to Assaying Services of agricultural commodities.

## Annexure-9

### Price Bid for Assaying of Agricultural commodities at APMCs in Karnataka State (To be submitted in the letter head of the Tenderer)

All-inclusive rate per lot for providing Assaying Services for Cereals, Pulses, Oil Seeds, Spices and others, in the Markets specified in Annexure-1.

The quoted rate shall include the cost of chemicals and other materials required for drawing and testing the sample, uploading the results thereof, the cost of stationery and other consumables, cost of maintenance of the (i) laboratory equipment, (ii) furniture & fixtures, (iii) other assets, (iv) managerial & supervisory charges, (v) travelling, lodging, conveyance and other expenses, (vi) all taxes, duties, levies and such other costs.

Commodity Group	Commodities in the group	All-inclusive rate (in Rupees per lot)	
		Amount in figures	Amount in words
<b>Cereals</b>	Paddy, Bajra, Jowar, Maize, Ragi and the like	}	
<b>Pulses</b>	Green gram, Bengal gram, black gram, Tur, Channa and the like		
<b>Oil seeds</b>	Groundnut, sunflower, soyabean, copra/ball copra and the like		
<b>Spices</b>	Dry Chillies, Turmeric		
<b>Others</b>	Arecanut		

Details of taxes, duties and statutory levies included in the price as above are as under:-

Nature of the levy	Percentage

Place:

Date:

Authorised Signatory